

**BOARD OF TRUSTEES VOTING
December 15, 2016, 6:30 PM
MEETING MINUTES**

Attendees:

David Cosme, Gina GB, Craig Gibson, Sarah Pilacik, Marilyn Thomas, Luke Poltorak
Anthony Bragoli, Kent Wenger, Kathy Drennan, Dan Rufo, Mike Gahr, Minal Kapashi, Sean Glick,
Monica Reynolds, Martha Summers, Kent Smith

1. Call to order, attendance noted
 - a. Kent Smith called the meeting to order at 6:30
2. Opening statements – none
3. Review & accept minutes from, November 17, 2016 voting meeting and November 29, 2016 Special voting meeting. – VOTE

MS moved to approve, AB seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.

4. Update from Student Representatives, (5 minutes)
5. Committees Meeting updates–Committee Chairs
 - a. Finance Committee – Kent Wenger, (5 minutes)
 - i. One additional business staff
 - ii. Ratio for bond - 990
 1. Internal cash flow standpoint
 - iii. Fourth classroom from kindergarten
 1. Push fifth grade through?
 2. Add kinder?
 3. Both?

KW moved to approve the 990 form and quarterly financial statements to be submitted; AB seconded. 10 ayes, 0 naves. Motion approved

- b. Curriculum Committee – Dan Rufo, (5 minutes)
 - i. Status of 2017/2018 Academic Calendar -
 1. Will be discussed at January meeting
- c. Development Committee – Dan Rufo, (5 minutes)
 - i. Giving Tuesday - around \$7000 total
 - ii. Royal Ball and golf outing are set.
- d. HR Committee – Kathleen Drennan, (5 minutes)



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- i. PTO time -
 - ii. Multitude of CEO job descriptions and evaluations being reviewed
- e. Legislative Awareness Committee – Gina (5 minutes)
- i. Gina went Charter school conference in Harrisburg
 1. Many speakers
 2. Speculations on incoming president and impacts on charter schools
6. Business Manager’s report - Carol Schaeffer (5 minutes)
- a. Carol was not present
 - b. Approve Business Manager’s monthly report – VOTE

KW moved, MS seconded. 10 ayes, 0 nays. Motion approved

7. CEO’s report – 5 minutes
- a. Looking for another full time SPED teacher.
 - b. Sending teachers to various conferences
 - c. Staff to attend Emergency preparedness training
 - d. Mindfulness training.
 - e. FSO sponsoring “Minding Your Mind” - Suicide Awareness training for 5th - 12th.
 - f. Staff roster as updated by Business Manager – VOTE

MS motioned, MG seconded. 10 ayes, 0 nays. Motion approved

8. Student Report
- a. Dodgeball tournament - Friday 23rd of December
 - b. Gift exchange
9. Attainment and Growth Report – Fall 2016 – David Cosme (15 minutes)
- a. 3 yrs ago - Focus on reading and writing in Spanish was transitioned to speaking and listening
 - i. Growth was strong
 - ii. Dropped off on reading and writing
 - b. Need to recalibrate expectations through the grade levels
 - c. Fine Arts teams are taking time for common PD times to work on K-12 progression/vertical alignment
 - d. Improve ELA and Math - align with eligible content from state.
 - e. Piloting two ELA programs -
 - f. Continual focus on Economically Disadvantaged subgroup
 - g. Students with IEPs - classroom teacher and SPED Teacher will work on one action plan for students



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- h. Improve communication by having all data accessible so all individuals can provide information on student - tool is provided but usage is coming along
- i. Provide specific action plans for addressing weaknesses in students.

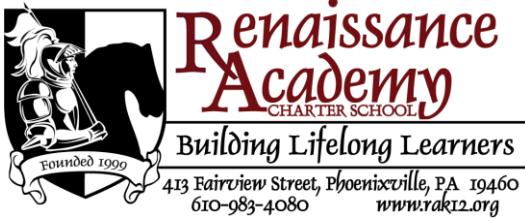
10. Principals' reports, (5 minutes each)

Gina updated

- Winter concerts were last night and tonight - very successful
- Nutcracker took place this weekend - very successful
- Staff Morale celebrated by each team each month

11. OLD BUSINESS

- a. Update on Franklin Commons Condominium Owners Meeting to adopt new declarations – Kent Smith
 - i. Today's meeting to vote on documents was canceled
 - ii. Rescheduled for
- b. Update on Building and Grounds Issues (Lots 4 & 6) (Playground site status) – Diane Hope/Kent Smith
 - i. Rain garden plan will be recorded as an amendment for stormwater management because of runoff from playground.
 - ii. Time schedule for submission of plan by Penoni will be pushed back to January 23rd.
 - 1. Request to Penoni to have plans completed by January 12 for a presentation to the Board at the January 19 meeting.
 - iii. Playground equipment
 - 1. Payments made - all structures
 - 2. Castle will not be billed until built - shipped once directly to
 - 3. Surface, labor, and installation not billed
 - 4. Need 3 continuous days of above 43 degrees.
 - 5. March/April proposed construction - 4-6 week turnaround time.
 - iv. Issue by Bill Stubanus
 - 1. Retaining wall has exposed metal that could cause erosion and become a safety issue.
 - v. Application for moving PECO Pole has been submitted. Plan for site work will be submitted with PECO Pole.
- c. Status update on playground equipment and installation readiness – Gina Guarino Buli
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5. March/April proposed construction - 4-6 week turnaround time.

12. NEW BUSINESS - None

13. Public Comment - None

14. Adjournment - 7:50

AB Moved to adjourn, MS seconded. 10 ayes, 0 nays. Motion approved

15. Executive Session – not needed.